

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
AUGUST 16, 2023**

A special meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, August 16, 2023, at 7:45 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Kate Denney
Stephanie Ellis
John Mancinelli
Bernie Seasock
Kevin Tinsley
Pat Twisler
Leon Armour

School Directors Absent:

Brent Hefton
Dawn Jones

Others in Attendance:

Dr. George Steinhoff, Superintendent
Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Dr. Dave Criscuolo, Director of Human Resources

MOTION FOR WAIVER OF FORMALITIES

A motion was made by Mr. Tinsley and seconded by Mrs. Ellis to waive formalities.

Voting Aye: All

Voting No: None

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

Mrs. Ellis is happy to see Sun Valley graduates being hired as teachers.

COMMENTS BY MEMBERS OF THE PUBLIC

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENTS

None

ITEMS FOR BOARD ACTION

5.01 Personnel – Professional

(1) Appointment

- (a) **Zachary Anderson, Long-term Substitute, effective 10/16/2023 through 6/14/2024, pending pre-employment paperwork**

Education

Widener University

BS Biology

BA Psychology

Professional Experience

Substitute Teacher Service

Cert/Assign

Biology 7-12, Chemistry 7-12

Science Teacher, Northley

Salary

B/1 \$53,304

Rationale

Emp. # 3567, Leave

- (b) **Maura Bernatowicz, Long-term Substitute, effective 08/21/2023 through 1/24/2024, pending pre-employment paperwork**

Education

Cabrini University

BS, Elementary Education

Professional Experience

Lower Merion School District

Cert/Assign

Grades PK-4

Aston-3rd Grade

Salary

B/1 \$53,304

Rationale

Emp. # 2731, Leave

ITEMS FOR BOARD ACTION - Continued

- (c) **Kayla Campbell, Long-term Substitute, effective 8/21/2023 through 6/14/2024, pending pre-employment paperwork**

Education

Millersville University
BS, Elementary Education

Professional Experience

St. James Regional Catholic School

Cert/Assign

PECT Grades PK-4
Pennell-Kindergarten

Salary

B/1 \$53,304

Rationale

Emp. # 3558, Leave

- (d) **Melanie Hull-Dempsey, Temporary Professional Employee, effective 8/21/2023, pending pre-employment paperwork**

Education

West Chester University
BS, Elementary Education

Professional Experience

Garnet Valley School District

Cert/Assign

Grades PK-4
Pennell-1st Grade

Salary

B/1 \$53,304

Rationale

Katie Cardwell, Transfer

- (e) **Jamie McArdle, Long-term Substitute, effective 8/21/2023 through 6/14/2024, pending pre-employment paperwork**

Education

West Chester University
BS, Elementary Education

Professional Experience

Penn-Delco School District
Union-Chadds Ford School District

Cert/Assign

Grades PK-4
Aston-1st Grade

Salary

B/2 \$53,974

Rationale

Emp. # 3237, Leave

- (f) **Ryan Lopez, Temporary Professional Employee, effective 8/21/2023, pending pre-employment paperwork**

Education

Neumann University
BS, Mathematics

Professional Experience

Kelly Services

Cert/Assign

Mathematics 7-12
(Pending Praxis)
Math, Sun Valley

Salary

B/1 \$53,304

Rationale

Amanda Potter, Resignation

ITEMS FOR BOARD ACTION - Continued

- (g) **Bridget McCaffrey (Keenan), Temporary Professional Employee, effective 8/21/2023, pending pre-employment paperwork**

Education

Penn State University
BS, Elementary Education

Professional Experience

Penn-Delco School District
Kelly Services
Ridley School District

Cert/Assign

Grades PK-4
Aston-3rd Grade

Salary

B/2 \$53,974

Rationale

Randi West, Resignation

- (h) **Tarryn Maloney, Temporary Professional Employee, effective 8/21/2023**

Education

Shippensburg University
BA, Spanish/Secondary Education
University of Phoenix
Master of Arts in Education/Elementary

Professional Experience

Kelly Staffing Education
Palm Beach County School District
Central Dauphin School District

Cert/Assign

Elementary K-6
1st Grade, Coebourn

Salary

M/2 \$56,449

Rationale

Stephanie Sciecinski, Transfer

- (i) **Margaret Siegert, Temporary Professional Employee, effective 8/21/2023, pending pre-employment paperwork**

Education

Indiana University of Pennsylvania
BS, Education Specializing in Art

Professional Experience

Kennett Consolidated School District
Mastery Charter School

Cert/Assign

Art (Pending Praxis)
Art, Aston/Parkside

Salary

B/1 \$53,304

Rationale

Tina Kelly-Nerelli, Resignation

- (j) **Allison Riley, Long-term Substitute, effective 8/21/2023 through 1/24/2024, pending pre-employment paperwork**

Education

Penn State University
BS, Elementary Education

Professional Experience

Media Children's House

Cert/Assign

Grades PK-4
Aston- 2nd Grade

Salary

B/1 \$53,304

Rationale

Traci Sorokanych,
Temporary Assignment

ITEMS FOR BOARD ACTION - Continued

- (k) **Alexa Ward, Temporary Professional Employee, effective 8/21/2023, pending pre-employment paperwork**

Education

West Chester University
BA, Early Education

Professional Experience

Interboro School District

Cert/Assign

Grades PK-4

Aston – Kindergarten

Salary

B/2 \$53,974

Rationale

Jessica King, Transfer

(2) Resignation

- (a) Joshua Labik, 5th Grade Teacher at Parkside Elementary, effective not later than 9/22/2023.
- (b) Matt Swan, STEM Teacher at Northley Middle School, effective not later than 9/25/2023.
- (c) Randi West, 4th Grade Teacher at Aston Elementary, effective 08/16/2023.
- (d) Shawna Heiles, 4th Grade Long-term Substitute at Aston Elementary, effective 08/15/2023.

(3) Tuition Reimbursement

Budget Code: 10-2834-240-000-30-00-00-000

Christopher Gorniok

\$1748.25

Millersville University

Curriculum and Supervision

(4) Wage and Salary Adjustment

- (a) Lyndsay Blaisse, 5th Grade Teacher at Pennell Elementary, from Bachelor's, step 4 @ \$55,774 to Master's, step 4 @ \$57,904, effective 9/8/2023.
- (b) Kevin Dougherty, Business/Computer Teacher at Sun Valley, from Master's, step 10 @ \$70,284 to Master's 60, step 10 @ \$74,699, effective 9/8/2023.

(5) Leaves of Absence

- (a) Employee #3567, FMLA from 10/23/2023 through 1/24/2024, and childrearing leave from 1/25/2024 through 6/14/2024.
- (b) Employee #3558, FMLA from 08/29/2023 through 11/22/2023, and childrearing leave from 11/27/2023 through 6/14/2024.
- (c) Employee #434, Intermittent FMLA from 08/29/2023 through 6/14/2023.

(6) Extra Pay – Extended Employment

- (a) Elementary Summer Testing, 7/24/23 & 8/3/23

#10-2260-123-000-10-00-00-000

Deb Politano

Hours

7.00

ITEMS FOR BOARD ACTION - Continued**(b) Elementary Summer School Program (7/10/2023 – 7/27/2023)
#10-1420-123-000-10-00-00-000**

	<u>Hours</u>		<u>Hours</u>
Dawn Anderson	39.00	Jennifer McDougall	39.00
Karen Cage	9.00	Melissa Pembroke	39.00
Lauren Cassimatis	42.00	Sam Perrotta	36.00
Nicole Gordon	3.00	Tara Roe	42.00
Trish Lydon	42.00	Lauren Vitale	39.00
Krysten Moderski	42.00		

**(c) NMS, Summer School Program (7/5/2023 – 7/31/2023)
#10-1420-123-000-30-00-00-000**

	<u>Hours</u>		<u>Hours</u>
Suzanne Brindle	24.00	Michelle Ritz	24.00
Kelly Johnson-Morales	24.00		

**(d) SVHS, Summer School Program (7/5/2023 – 7/31/2023)
#10-1420-123-000-30-00-00-000**

	<u>Hours</u>		<u>Hours</u>
Elizabeth Boccella	70.00	Cori Larck-Fiorelli	74.00
Michael Komorowski	56.00	Olivia Mancarella	66.00

**(e) NMS Summer Theater Camp
#10-1495-123-000-30-00-00-000**

	<u>Hours</u>
Karen Thorpe	118.00
Brandon Bittner	20.00

**(f) SVHS, Summer Counseling (7/12/2023 - 7/26/2023)
#10-2120-123-000-30-80-00-000**

	<u>Hours</u>
Jillian Foster	39.50
Francine Im	27.00
Kat James	17.50

**(g) Cyber Course Design and Build Stipend, \$1,800
#10-2260-123-990-30-00-00-000
Monica Diehl****(h) SVHS, Curriculum Development (8/2/23), 3 Hours
#10-2260-123-000-10-00-00-000**

Michael Johnson	Cori Larck-Fiorelli
Susan Koehler	Lauren Schnieder

**(i) NMS, 8th Grade Dance Chaperone (5/19/23), 3.5 Hours
#10-1110-123-000-30-70-00-000
Gina Crowley**

ITEMS FOR BOARD ACTION - Continued

- (j) **Special Education Work, Outside of Contractual Hours (7/18/23 & 7/27/23)**
#10-1241-123-000-10-00-00-000 Hours
Julianne Hill 6.50

- (k) **District Safety Cares Recertification (6/20/2023 – 6/21/2023), 7 Hours**
#10-1241-123-000-00-00-00-000
Marisa Fiorelli Nicki Sayre
Kate Gallagher Danielle Seaman
Amanda Kikut – 14 Hours Karen Scharrer
Tracy Marano Kevin Siegel
Nicole Mast

- (l) **NMS, 5th Grade Parent Night, 1.00 Hour (3/21/2023)**
#10-1110-123-000-30-00-00-000
Suzanne Brindle
Lisa Pasceri

- (m) **NMS, PBIS Meeting, Outside of Contractual Hours (8/8/2023), 7 Hours**
#10-1190-123-990-30-00-00-000
Deborah Blaisse Colleen Miller
Monica Boccella Susan Mingey
Gina Crowley Karen Scharrer
Julia Gantz Matt Swan
Amanda Kikut

- (n) **SVHS, Grading Final Exams, Outside of Contractual Hours, (7/25/23)**
#10-1190-123-998-30-80-00-00-000 Hours
Olivia Mancarella 1.00
Annamarie Guille 1.00

- (o) **NMS, Dean of Students, Additional Hours (6/21/2023 – 7/10/23)**
#10-1110-123-000-30-70-00-00-000 Hours
Karen Scharrer 20.00

5.02 Personnel – Classified

(1) Appointment

- (a) Brooke Teefy, Secretary to the Principal at Northley (SB, step 1), @ \$17.65/hour, 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 7/31/2023.
- (b) Stacie Dawson, Clerical Assistant at Northley (A3, step 1), @ \$12.87/hour, up to 28.75/week, 221 days/year with part-time benefits in accordance with the PDESPA contract, effective 8/08/2023.
- (c) Benjamin DeHaven, Security Guard @ \$14.25/hour, on call as needed, no benefits, effective 8/07/2023.
- (d) Michelle Samuel, part-time evening Custodian at Parkside @ \$17.54/hour, up to 25 hours/week, 190 days/week, with part-time benefits in accordance with the PDSSPA contract, effective 8/09/2023.

ITEMS FOR BOARD ACTION - Continued

- (e) Joyce Durham, Kindergarten Instructional Assistant at Pennell @ \$12.87/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/05/2023 pending pre-employment paperwork.
- (f) Kathleen Falcone, Kindergarten Instructional Assistant at Coebourn @ \$12.87/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/05/2023 pending pre-employment paperwork.
- (g) Christina Hughes, Kindergarten Instructional Assistant at Parkside @ \$12.87/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/05/2023 pending pre-employment paperwork.
- (h) Kristen Kenvin, Kindergarten Instructional Assistant at Pennell @ \$12.87/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/05/2023 pending pre-employment paperwork.
- (i) Adele Warner, Kindergarten Instructional Assistant at Aston @ \$12.87/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/05/2023 pending pre-employment paperwork.
- (j) Krystal Fornwalt, Playground/Cafeteria Assistant at Parkside Elementary @ \$12.13/hour, up to 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/05/2023 pending pre-employment paperwork.
- (k) Marcy Mooney, Playground/Cafeteria Assistant at Pennell Elementary @ \$12.13/hour, up to 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/05/2023 pending pre-employment paperwork.
- (l) JoAnn Robinson, Playground/Cafeteria Assistant at Pennell Elementary @ \$12.13/hour, up to 22.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/05/2023 pending pre-employment paperwork.
- (m) Gary Butcher, part-time Evening Custodian at Parkside @ \$17.54/hour, up to 25 hours/week, 191 days/year with part-time benefits in accordance with the PDSSPA contact, effective pending completion of pre-employment paperwork.
- (n) Marvin Freeman, part-time Evening Custodian at Admin/Service Center @ \$17.54/hour, up to 25 hours/week, 191 days/year with part-time benefits in accordance with the PDSSPA contact, pending completion of pre-employment paperwork.
- (o) Ava Calvecchio, Purchasing/Receptionist at the Administration Building (B, step 1) @ \$16.57/hour, up to 25 hours/week, with part-time benefits in accordance with the PDESPA contract, effective 9/11/2023, pending pre-employment paperwork.
- (p) Davena Price, Hallway Monitor at Sun Valley High School @ \$12.13/hour, up to 5.75 hours/day, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/05/2023, pending completion of pre-employment paperwork.
- (q) Patricia Godshall, Clerical Assistant at Sun Valley High School (A3, step 1), @ \$12.87/hour, up to 28.75/week, 221 days/year with part-time benefits in accordance with the PDESPA contract, pending completion of pre-employment paperwork.

ITEMS FOR BOARD ACTION - Continued

(2) Resignation

- (a) Lorie Sipps, Recess Assistant at Parkside Elementary, effective 7/14/2023.
- (b) Jennifer Spadaro, Paraprofessional/Classroom Assistant at Northley, effective 8/03/2023.

(3) Change in Status

- (a) Tara Ruggeri, from part-time Custodian at the Service Center to substitute Custodian @ \$12.28/hour, on call as needed, no benefits, effective 7/20/2023.
- (b) Erika Colonna, from Playground/Cafeteria Assistant at Coebourn, to Kindergarten Instructional Assistant at Pennell @ \$12.87/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 8/31/2023.
- (c) Dawn Howe, from Playground/Cafeteria Assistant at Coebourn, to Kindergarten Instructional Assistant at Aston @ \$12.87/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 8/31/2023.
- (d) Jim Davis, from Regular Bus Driver to substitute Bus Driver @ \$21.75/hour, on call as needed, no benefits, effective 7/31/2023.

(4) Retirement

- (a) Renee Clark-Graham, paraprofessional at Pennell Elementary, effective 8/04/2023.

References: Penn-Delco Budget 2022-2023; Penn-Delco Budget 2023-2024; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mr. Tinsley and seconded by Mrs. Denney motions the above motions were unanimously approved.

Voting Aye: All
Voting No: None

5.03 Northley Middle School Assistant Principal

MOTION: To appoint Christen Verna as Northley Middle School Assistant Principal, at an annual salary of \$101,000, effective August 24, 2023.

Following a motion by Mr. Seasock and seconded by Mr. Tinsley motions the above motions were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

Mrs. Ellis commented on the new hires at Northley Middle School.

Mr. Twisler attended the Summer Production recently put on, it was a very good performance.

ADJOURNMENT

Following a motion by Mrs. Ellis seconded by Mr. Armour the Board adjourned by unanimous consent at 7:52 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

NEXT MEETING: Wednesday, August 23, 2023 – Business Meeting – Service Center – 7:30 p.m.